



GENERAL STUDIES

QUESTION PAPER AND MEMORANDUM: NOVEMBER 2019

DATE	SUBJECT	ACTIVITY
MANAGEMENT ASSISTANT N4		
29 June 2020	Information Processing	Type Question 2 (Table) and Question 3 (Letter) Spell check/proofread
30 June 2020	Information Processing	Type Question 4 (Columns) and Question 5 (African language) Spell check/proofread
1 July 2020	Information Processing	Type Question 6B, word processing (Paragraphs)
2 July 2020	Information Processing	Type Question 7A, 7B (Memorandum) and 8A, 8B (Menu) Check your work!
3 July 2020	Information Processing	Mark your typed Questions with the marking guideline that was included.